

August 7th 2019 SIT Meeting

Members Present:

Anna Austin- SIT specialist/trainer
Mr. Wheless Principal
Ms. Haughney AP
Rheta West (EC)
Sam McIntosh/Gouge (8th Grade)
Bob Carpenter (6th grade)
Ashley Osmusnon/Jennifer Williams (7th grade)
Wendy Navarez Parent Rep.
Meg Bryant (Office Staff)
Greg Love (Discovery)
Kim Altman (AIG)

Not Represented:

AGENDA

- Anna Austin Training- State Law, County Law, SIT Duties and Responsibilities, Q&A
- Appointing Chair (Rheta West), Co-Chair Jennifer Williams
Timekeeper (Kim Altman), Minutes (Sam McIntosh)
- SIT meetings held to
- Create Agenda for remainder of day
 - When and how for Agenda (Google Doc/Drive) at least two weeks in advance with a parking lot
 - Post a week in advance for everyone to see
- Look at and complete SIT meeting schedule
- Re-visit Bylaws
- Committee/Team roles and responsibilities
- Goals and next steps for SIT
- Communication between committees, parents, SIT, School

SIT DATES

- Schedule handed out. Meetings will start at 3:30 on approved dates. Dates and times votes on and passed.
- Be mindful of absences.
 - Get representation if unable to come. If unable to get representation your department may not have a vote (according to by laws)
 - Re-evaluate ACRMS by laws on this topic later in the day

BYLAWS/NORMS (30 minutes)

- Read School Bylaws- take notes to make suggestions
- Start with Article I, II, III- all good until Article III
- Wendy- **Article III- what constitutes employment for parent?**
 - As long as not a building level staff they can be a parent rep.
- Carpenter- **Why no voting rights for 2nd year teacher brought on?**
 - Everyone needs a voice through their rep. Motion to remove at the end of bylaw review
- Anna Austin brings up that state law requires elections. Be sure bylaws don't go against that, possibly elect one member from Instructional Support Staff
 - Motion to take out "These positions are not elected" sentence
- Classified Personnel- Rheta West- **What about these staff that do not get paid to be here?**
 - Admins look at this and other middle school models to determine a way to work with these personnel
- Article III-Section 2- Wendy- **If she cannot be at the meeting can we make it so that parent rep replacing her can vote? Should all three parents asked for have voting rights?**
 - Strike C from this article and section
 - Work on re-writing voting bylaws via creating SIT sub-committee, and have a live document where comments can be made
- While looking at Bylaws it was determined that a subcommittee is needed to re-evaluate and revise these.

- Motion made to make live document of bylaws. All comments to your SIT rep by 8/14 and SIT rep comments due by 8/16
- Bylaw Subcommittee will be Meg, Altman, Love, Haughney

Motion made to end meeting. SIT agreed we need another meeting. New meeting date is 8/21/19 at 3:30.

Agenda for Aug.21 meeting will be made with time limits.

Gouge - Recommendations/Concerns: **What number/percentage represents a quorum for the SIT Team? When being absent for meetings, will the individual going in our place be able to vote or is this reserved solely for elected members of the team?**